

Nature Day Camp Leaders

Harpswell Heritage Land Trust

Summer 2020

About Harpswell Heritage Land Trust and Nature Day Camp

Harpswell Heritage Land Trust's mission is preserve and protect Harpswell's natural resources, cultural heritage and access to the outdoors through targeted conservation, responsible stewardship and education. Learn more at www.hhlmaine.org.

Since 1998, Harpswell Heritage Land Trust (HHLT) has offered Nature Day Camp to educate and engage children with Harpswell's natural environment. Camp is held at a different Harpswell location each day, and the focus is on hands-on exploration of nature, connection and fun. For a more detailed description, visit: <http://hhlmaine.org/nature-day-camp/>.



Job description

Harpswell Heritage Land Trust is seeking camp leaders and assistant camp leaders for its Nature Day Camp program. Camp sessions are offered for preschool and elementary-age campers.

Camp leaders' responsibilities are as follows:

- Ensure safety of all campers.
- Provide an enriching, engaging and fun camp experience.
- Be kind and patient.
- Attend camp orientation before the camp season begins.
- Gather materials and supplies from HHLT office.
- With assistant camp leader, create a written lesson plan and share with camp director on google drive at least five days before camp begins (lots of ideas and past years' lesson plans are provided).
- Check every camper in and out every day.
- Communicate with parents at drop off/pick up about any issues that arise.
- Oversee volunteers and junior counselors.
- With assistant camp leader, lead camp activities.
- Communicate with the camp director about any issues that arise.
- Debrief camp through written notes in shared lesson plans.
- Obtain basic first aid and CPR training.

Assistant camp leaders' responsibilities are as follows:

- Ensure safety of all campers.
- Provide an enriching, engaging and fun camp experience.
- Be kind and patient.
- Attend camp orientation before the camp season begins.
- With camp leader, create a written lesson plan and share with camp director on google drive at least five days before camp begins (lots of ideas and past years' lesson plans are provided).
- With camp leader, lead camp activities.
- Communicate with the camp leader about any issues that arise.
- Debrief camp through written notes in shared lesson plan.
- Obtain basic first aid and CPR training.

Dates, hours and compensation

Camp is planned around the tides and is offered in 2020 during the following weeks: July 13-17, July 27-31, August 10-14 and August 24-28.

We are looking to fill three different positions. Compensation and hours are listed below. Camp leaders and assistant camp leaders are expected to spend time, in addition to the camp hours listed below, on training, planning, debrief, set up and take down.

Preschool Camp Leader for all four weeks of preschool camp, Monday through Thursday, 9 a.m.-12 p.m. Compensation for all four weeks is \$1,600.

Elementary Camp Leader for all four weeks of elementary camp, Monday through Friday, 9:30 a.m.-2:30 p.m. Compensation for all four weeks is \$3,520.

Assistant Camp Leaders (2) for both preschool and elementary camps. Depending on the experience and interests of our applicants, assistant camp leaders may spend the entire summer with an age group or may split the summer between age groups. Compensation for assistant camp leaders is \$288/week for preschool camp and \$608/week for elementary camp.

Camp leaders and assistant camp leaders may bring one of their own children to camp with them each week for free as long as the presence of that child does not interfere with their ability to lead camp.

Qualifications

Successful candidates will effectively demonstrate the following qualifications.

Required:

- Experience working with children
- Experience teaching about nature outdoors
- Patience, kindness and enthusiasm
- Demonstrated attention to safety
- Flexibility and the ability to work well as part of a team
- Satisfactory completion of a background check (paid for by HHLT)
- First aid and CPR training

Preferred:

- Current or prior connection to Harpswell or the Maine coast
- Natural history knowledge

How to apply

Please send a resume and cover letter by March 16 to Julia McLeod at outreach@hhltmaine.org. You are welcome to contact Julia with questions via email or at 207-837-9613.